

The Board of Trustees of Hamilton Township, County of Warren, Ohio, met at a regular session at 10:00 am on December 17, 2025, at Hamilton Township, Warren County, Ohio, with the following Trustees present:

Joe Rozzi - Trustee, *Board Chairman*
Darryl Cordrey – Trustee, *Vice Chairman*
Mark Sousa - Trustee

Mr. Rozzi introduced the following resolution and moved for its adoption:

**HAMILTON TOWNSHIP, WARREN COUNTY OHIO
RESOLUTION NUMBER 25-1217A**

**A RESOLUTION AUTHORIZING THE ANNUAL AUTHORIZATION OF BLANKET
CERTIFICATES AND ESTABLISHING FINANCIAL POLICIES FOR THE
APPROVAL OF PURCHASE ORDERS IN 2026, AND DECLARING AN EMERGENCY**

WHEREAS, the Board of Trustees of Hamilton Township, Warren County, Ohio desires to establish financial policies regarding the authorization of Blanket Certificates and Purchase Orders,

NOW, THEREFORE, BE IT RESOLVED, by the Board of Township Trustees of Hamilton Township, Warren County, Ohio:

SECTION 1. This Board hereby determines that any Purchase Order greater than an amount of Ten Thousand (\$10,000.00) dollars must be pre-approved by the Board of Trustees prior to its issuance, and any Purchase order greater than an amount of One Thousand (\$1,000.00) dollars must be pre-approved by the Township Administrator prior to its issuance.

SECTION 2. This Board hereby determines that all formal actions of the Board concerning and relation to the adoption of this Resolution were taken in an open meeting of this Board and that all deliberations related to the action talked herein were conducted in meeting open to the public pursuant to law.

SECTION 3. This Resolution is declared to be an emergency measure necessary for the immediate preservation of the public health, safety and welfare of the Township, and therefore this Resolution shall be in full force and effect immediately upon its adoption without further public reading.

Mr. Cordrey seconded the Resolution and the following being called upon the question of its adoption, the vote resulted as follows:

Darryl Cordrey -	Aye <input checked="" type="checkbox"/>	Nay _____
Joseph Rozzi -	Aye <input checked="" type="checkbox"/>	Nay _____
Mark Sousa -	Aye <input checked="" type="checkbox"/>	Nay _____

Resolution adopted this 17th day of December, 2025.

Attest:

Leah M. Elliott
Leah M. Elliott, *Fiscal Officer*

Approved as to form:

Ben J. Yoder
Benjamin J. Yoder, *Law Director*

I, Leah M. Elliott, Fiscal Officer of Hamilton Township, Warren County, Ohio, hereby certify that this is a true and accurate copy of a Resolution duly adopted by the Board of Trustees of Hamilton Township, County of Warren, Ohio, at its regularly scheduled meeting on December 17, 2025.

Date: 12/17/25

Leah M. Elliott
Leah M. Elliott, *Fiscal Officer*